



GOVERNOR'S NEWSLETTER

Alice Chick, Editor

Zonta International District 11

March 2005 Volume 1, Issue 3

Zonta District 11 Board 2004-2006 Officers

Ina Edens.....Governor
 Bea Weaver.....Lt. Governor
 Helen Brown.....Treasurer
 Dottie Munsch.....Secretary

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Ellen Wheeler.....Area 1
 Coretta Bedsole.....Area 2
 Patricia Francis.....Area 3
 Lynn Salvatore.....Area 4
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 Debra Turner.....Area 2
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 Susan Dunn.....Area 6



From the Desk of Governor Ina

A belated Happy New year to all! I hope all your holidays were enjoyable and you have begun 2005 with new zest and commitment. Just think, a brand new slate to fill. Did you make New Year's Resolutions? Are you living up to them? With or without resolutions, my hope for you is that you are living in the present, enjoying what you are doing, moving forward to make the world around you a better place.

Our Board started the new year with a terrific Mid-winter Board Meeting in Jacksonville, Florida, which seems to be a midway point for the officers and Area Directors. We arrived on Thursday afternoon and began our meeting after dinner. Friday was spent on old and new business. Minutes from the Conference were approved. Copies of the compilation for Zonta International have already been sent to all club Presidents. If anyone is interested in receiving a copy of the formal Conference Minutes, let me know.

Most of Saturday was spend working on the report from the Procedures Task Force. All District Procedures are receiving revision and updating. These should be finalized at the Conference Board Meeting. A revised copy the District's Policies and Procedures will be included in the Call to Conference. These will be adopted at the Conference. When received, please be sure to share them, along with the Call to Conference, with all your membership.

Sunday, the Board developed the format for the Area Workshops. The Annual Report continues to be an arduous task for many clubs; so, this was foremost on our Workshop Agenda. Other items on the Workshop Agenda are membership, advocacy, communication and Foundation/International update. Additionally, there will be an opportunity for short presentations from Past Presidents and an idea exchange focusing on fund-raising, membership and service. Workshop is a wonderful opportunity to learn, share ideas and experiences, meet new friends and visit with old, and expand your Zonta World. Everyone is invited. Please come.

Also, the Board reviewed the report from the Long Range Study Committee and completely went through the Long Range Plan. Areas of accomplishment, changes that could be made and possible new areas to be added were discussed. The Committee and representatives of the Board are continuing to work on our Plan.

I am sorry to report that the Nashville, Tennessee Club has disbanded. Lt. Governor Bea Weaver, Area 1 Director Ellen Wheeler and a Gold Committee

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From the Desk of Governor Ina

set up to address the problems the Club was experiencing had been working with this club since last fall. Despite all efforts, the club agreed to go forward with disbanding. It is always sad to see a club fold, especially one that has been in existence as long as Nashville had – 44 years. A Gold Committee is also working with the Bradenton Club.

Your Board recognizes that some of our clubs, particularly those with fewer than 15 members may be experiencing severe membership problems. Based on this recognition and the membership statistics for District 11, the Board has authorized financial help to clubs with *fewer than 12 members*. This will be available in the form of a Field Service Request. The funds requested are to be used for a local recruiting event for prospective members and are reimbursed, upon submission of receipts for expenses after the event, up to half the cost of the event with a limit of \$100. The Request Form and the Field Service Criteria will be discussed in more detail at the Area Workshops. If you fall into this category and need information before your Area Workshop, please contact Lt. Governor Bea Weaver at beamiami@aol.com.

Late last year Rosa Fiol, long time Zontian, whose club, Caroline, PR, disband last year, made a sizeable contribution to District 11. When asked for direction in allocating these funds, Rosa indicated she thought membership was most important, especially for existing

clubs. Accordingly, the Board will be using some of these funds to purchase membership trophies for each of the six Areas. In addition to the Governor's Trophy which is presented at the District Conference, many times to a club with a large membership, "The Rosa E. Fiol Zonta District 11 Membership Award" will be given to the club in each Area that achieves the *largest percentage of membership growth*. In addition to the Membership Trophy, which the club has the honor of holding during the upcoming year, the club will also receive a Certificate and \$200 to be used toward attendance at Conference. Lt. Governor Bea will be sending out information on these awards shortly. Additionally, these awards will be discussed at Area Workshops.

To those of you who contributed to the Area 6 Hurricane Relief fund, thank you. A total of \$5,650 has been contributed to this fund. The funds are still in the process of being disbursed. The Board voted to make these funds available to the entire district. **Clubs or individuals may apply for disaster relief funds on a first come first served basis** provided the request meets the criteria. Contact Cindi McIntosh for complete information on applying for funds at cmcintosh@allstate.com.

Please don't be shy. If you or someone you know could use assistance, take advantage of this out pouring of love from your fellow Zontians. Any funds

remaining after September 1, 2005, will be transferred to the Solidarity Fund. Please note that procedures are in the process of being updated to provide for disbursing solidarity funds for natural disaster and/or personal hardship. When completed, information will be shared with the membership.

Since none of our Areas nor the District are really equipped to disburse disaster funds in a timely manner, the Board voted that in the future the District will adopt Zonta International's policy of referring all persons desiring to make contributions to disasters directly to relief organizations. These organizations are equipped to handle emergencies in the most expedient and effective way. This, of course, is not to say that individual members and individual clubs cannot support their fellow Zontians in any manner they so desire.

It has been my experience that Zontians have a way of exercising commitment to our Mission and goals in a fun, enjoyable way. Thank you for your continued commitment to Zonta and Zonta's Mission. One by one, together, we can make a difference.

Ina Edens
Governor

Lieutenant Governor Bea Weaver

Dear District 11 Zontians,

Zonta International is a wonderful organization that offers so many benefits to its members. It provides avenues for service to help women and girls, for enhancing the status of women, for fellowship, for networking, for self development, and for advocacy. The objects of Zonta attract women with a wide range of purposes in joining, and each of us joins Zonta because we are vitally interested in one or more of these worthy Zonta endeavors. But what happens when a Zontian discovers her club is not providing opportunities for those interests that brought her into the club in the first place? I think we all know the answer: she leaves Zonta to find an outlet for her enthusiasm and energy. That is our loss!

All volunteer organizations have this same need: to keep members interested in the organization by offering activities that appeal to each of them. In fact many successful volunteer organizations ask members to complete a member survey at the end of each year. The survey asks for an evaluation of the year's events, as well as suggestions for the next year. The organization's new board

uses this valuable input to plan for the coming year. A strategic planning retreat is another tool that can be used to develop directions that appeal to members. It is a more comprehensive process, and many of our clubs have an annual planning retreat to address their strategic plan. Actually, there is no reason why a club cannot do both. However, if a club does neither, a member survey is the easiest way to start. It can be done at any time.

In District 11 we have developed a simple Member Satisfaction Survey that you will find on the District 11 web site at www.zonta-district.org. It can be downloaded, revised as needed, copied, and given to each club member to complete anonymously. After responses are tallied, the club will have solid information for the future. By asking club members what it is that brought them into Zonta and what kind of activities they want to participate in, interest in the club can be stimulated and loss of a Zontian may be prevented. Each club's goal should be to keep all our current members excited about Zonta, so other women will see what a terrific organization Zonta International is.

Yours in Zonta,

Bea Weaver

Lieutenant Governor

ZONTA Area Workshops

Area 1 – Montgomery – March 19th

Area 2 – Greenville – April 16th

Area 3 - To be announced

Area 4 – Tallahassee – April 16th

Area 5 – San Juan – April 9th

Area 6 – Bonita Springs – April 2nd

Visit www.zonta-district11.org for more information.

CONGRATULATIONS TO CLUBS CELEBRATING SIGNIFICANT MILESTONES:



Clubs that reached significant milestones during the last six (6) months of 2004 were:

Zonta Club of Bonita Springs	10 Years
Zonta Club of Dothan Area	25 Years
Zonta Club of Hilton Head Island	25 Years
Zonta Club of Miami Lakes	20 Years

Clubs that will celebrate significant birthdays during the first six (6) months of 2005 are:

Zonta Club of Anderson Area	35 Years
Zonta Club of Boca Raton	30 Years
Zonta Club of Caguas	30 Years
Zonta Club of Jacksonville	65 Years
Zonta Club of Marathon	15 Years
Zonta Club of Sarasota	25 Years
Zonta Club of Savannah	25 Years
Zonta Club of Tallahassee	25 Years
Zonta Club of Tampa	65 Years

Please send me or Alice Chick, our Webmaster, any pictures you have from these events to include on the Website.

NOTE: If I have overlooked your club or if we have the charter date for any of these clubs wrong, please let me know.

“LUCK IS A MATTER OF PREPARATION MEETING OPPORTUNITY.”

OPRAH WINFREY, 1953 -

Zonta Calendar

HARPER ELECTED TO SERVE ON FOUNDATION BOARD

MARCH

- 5 Commission on the Status of Women Meeting Begins
- 8 International Woman's Day & Zonta Rose Day
- 19 Area 1 Workshop—Montgomery
- 21 District's Governor's Report Due to ZI Board
- 22 The Zontian Issue 4 (mailed)
- 30 Emma Conlon Award entries due to HQ

APRIL

- 1 YWPA Club Candidates to District
- 2 Area 6 Workshop—Bonita Springs
- 9 Area 5 Workshop—San Juan
- 16 Area 2 Workshop—Greenville
- 16 Area 4 Workshop—Tallahassee

MAY

- 1 Annual Club Report & Club Officers Report Due to Area Director
- 1 Club Officers Report to HQ
- 15 YWPA District Recipient to HQ
- 28 Women's Health Day
- 31 Klausman candidates to District
- 31 International nominations to District from Zontians

JUNE

- 1 2005-2006 Dues to HQ
- 2 Club email addresses to HQ
- 15 Amelia Earhart recipient announced
- 24-26 Inter District Membership Seminar Denver, Colorado
- 30 YWPA international recipients announced

AUGUST

- 1 International nominations to HQ
- 15 Klausman candidates to HQ
- 31 USA District report 31 May to HQ

SEPTEMBER

- 23-25 District 11 Conference
Atlantis Paradise Island
Nassau, Bahamas

OCTOBER

- 10 Klausman recipients announced
- 15 USA Clubs only: IRS form 990 due to IRS
- 24 United Nations Day
- 1997-2006 UN Decade for Eradication of Poverty
- 2005 International Year of Micro Credit

JUNE 2006

- 24-29 Zonta International Convention-Melbourne Australia

Lollie Harper has been elected to fill the Foundation Director seat vacated by Victoria Oren (Zonta Club of Santa Clarita, CA, USA) through May 2005. Vicki served as Director and Treasurer of the Foundation Board since 1 June 2001, but resigned in September for personal reasons. To fill this vacancy and in accordance with the Foundation bylaws, a special election was held on 10 November.

Lollie has been a member of Zonta since 1974. She was a member of the Columbia, SC, club where she served in all officer positions and chaired most committee until she transferred to the Zonta Club of Charleston, SC, in 2000. She has served District 11 as Area Director, Parliamentarian, Lt. Governor, Governor and Nominating Committee Chairman. On the International level, she served as Membership Committee Chair, Chairman of the International OMC Committee, served on the Zonta International Nominating Committee, and Leadership Training Task Force. She is

a consultant specializing in accounting and management for non-profit organizations and from 1980-1998 served as Executive Director of the South Carolina Association of Certified Public Accountants and its foundation. Lollie will serve on the Foundation Board through 31 May 2005.

Following the election of Lollie to the Foundation Board, Jacki Sammons (Zonta Club of Denver, CO, USA) was elected Foundation Treasurer, and Carol Borecky (Zonta Club of Springfield, IL, USA) was appointed Chairman of the Foundation Finance Committee. (Jacki and Carol will serve in these capacities until the Foundation Board meeting in June 2005, at which time new Directors (to be elected in April 2005) will fill three expiring terms and the Foundation Board will elect new officers for 2005-2007.

For more information on the Foundation election process, refer to Foundation Governance and the Foundation Bylaws.

District 11 Committees

- Organization, Membership & Classification...Beatrice "Bea" Weaver, Lt. Governor
- Status of Women ServiceMargene Brown
- Subcommittees:
- Amelia EarhartJosefina Acevedo Marquez
- Young Women in Public Affairs.....Christina Salvatore
- Z Club and Golden Z ClubYvette Ingraham
- ZISVAW.....Jean McElroy
- Legislative Awareness & Advocacy.....Donnie Beer
- Service Coordinator.....Gretchen Williams
- Jane M. Klausman.....Helen "Honey" Gardiner
- United Nations.....Beverly A. Duff
- Nominating Chairman.....Sarah Lee
- Finance Chairman.....Donna Poulton
- Public Relations/Communications.....Shari Schleis
- Subcommittees:
- IT/Webmaster.....Alice Chick
- Directory.....Hannah Dixon
- Foundation Ambassador.....Sarah Lee
- Long Range Study Committee.....Mary Frisbee
- Procedures Task Force.....Ruth F. Walker, PIP

ZI Liaison – Mari Ramsten Vangdal

Here are the important issues from the November Board Meeting. Some of this, you have heard before, but there is reason why things are said over and over again.

CLUB MATTERS

Any club name change needs to be discussed with and approved by the liaison.

The clubs with the name Area in it should find a name without Area. A simple change from ex. Zonta Club Chicago Area to Zonta Club Chicago can be approved by HQ.

DISTRICT MATTERS

Districts will be expected to have a Bylaws and Resolutions Committee appointed and confirmed by 31 March 2005. A job description will be provided by President Mary Ellen by 31 January 2005. Please start to find Zontians for this committee now.

Translations

Zonta International will use English as an official language on all documents. If you see the need for translations in your District, be aware of your responsibility as a District Governor to ensure **accurate** and updated versions. Be also cautioned against having multiple versions of the same document which could be in conflict.

Footprints of service

Footprints of Service information will be requested for the Biennium. Forms will be supplied soon and information will be available on the Web site. Each club is expected to respond with details of their projects. Forms will be due 15 March 2006.

USE OF ZONTA LOGO

The Zonta logo and emblem should be used according to the stated guidelines. You can find guidelines and logos on the web site.

ZI FOUNDATION

Foundation program budget amounts and contribution goals are two different figures. The budget tells the necessary expenses, but of course we set higher goals to be able to do more. Your ZIF Ambassador will be informed about this.

UN video

Those of you who attended the UN Luncheon at Convention 2004 saw the US Fund for UNICEF video tribute to Zonta, *Celebrating 30 Years of Partnership: Zonta International & US Fund for UNICEF*.

Copies of this very brief (3-1/2 minutes) video tribute are now available to Zonta, and can be ordered through a link on the Zonta International Web site (www.zonta.org), or by going directly to <http://www.unicefusa.org/site/pp.asp?c=duLRI8O0H&b=106863>.

The video illustrates the scope of Zonta's support for International Service Projects as well as our relationship with the United Nations. It may be a useful tool for briefing prospective members and in new member orientations. It is also an

indication of the impact we can have through our contributions to the Foundation International Service Fund.

It should be noted that the projects featured in this video are projects funded in the past. It should be noted that UNICEF is just one of a number of organizations funded by the International Service Fund over this time period; others include UNIFEM, STAR Network, Afghanistan Institute of Learning, and CARE. UNICEF is one UN agency of many that Zonta has worked with over the years.

WEB SITE

All District 11 Zontians are encourage to register on the web site. You have all got information about this from HQ. Lot of information will only be visible to you after you have registered. You will have different levels of access to information, dependent on you position in Zonta (member, club president, Governor, etc).

EMAIL ADDRESSES

All Zonta clubs are expected to report a club e-mail address to ZI Headquarters no **later than 1 June 2005**. It is strongly suggested that this be an e-mail address that does not change from year-to-year, similar to a traditional post office box. For example, zontaclubyourcity@provider.net. This will be listed in the Club Locator on the Web site and will be the primary way prospective members, possible award candidates and the public contact your club. It will also be used by other Zontians and HQ. Therefore, it is essential that a club member – the president or the corresponding secretary perhaps – be assigned the responsibility of checking the e-mail frequently. To report your club e-mail address online, go to the Member Resources page and click "Submit Club E-mail or Web site address

Please be advised that there is an update of progress in International Service Projects on the Web site.

You will find the latest updated on ZISVAW and the process regarding ZISVAW projects at the Web site. The program has been changed.

ECONOMY

First of all a very positive message. At Convention we had unaudited economical reports. There was only a \$13 variance in the final audited report compared with the unaudited reports! This is a very good result! Congratulations to HQ!

All club treasurers are reminded that a membership list (rooster) must be submitted with the payment.. A membership list sent at the same time as the payment is essential to track payments. Less time spent by staff at HQ means fewer costs for every Zontian!

Zonta Store

There will be a small price change for Zonta merchandise – a small increase.



Mari Ramsten Vangdal

Website Guidelines

The Zonta District 11 website is a web presence to find District, Club and Zonta International news and information. The objectives of the website are to provide information to members and guests, promote interest in Zonta International, and communicate local activities and events. The website will also be a central source of information linking Zonta International Clubs across the world. To assure that communications are only of the highest quality materials that will be published to the District 11 website at www.zonta-district11.org the following guidelines are to be adhered to:

Document Submission

- The Club President or other designated members are authorized to submit documents to be posted on the website.
- The submission must be made to the District Webmaster at least 2 weeks prior to the event, activity, or meeting.
- Any follow-up submission concerning an event or activity must be made to the District Webmaster at least 3

days following the event or activity.

- The document must be submitted using Microsoft Word 6.0 or greater, and contain the following information:

- Date of the event or activity, spelled out, e.g. Thursday September 9, 2004

- Time of the event or activity (indicate A.M. or P.M. and Time Zone)

- Start Time

- End Time

- Location of the event or activity, including address, phone number, and web address

- Contact email address

- A brief description of the intentions, expected results, and the goals of the event.

- Images will be accepted in the same submission as documents providing that they are in the correct format. See below.

Pictures or other forms of graphics (image) submission

- Format of the images must be:

- .jpg

- .tif

- .gif

- or Photography in color or black and white. Mail under separate cover.

- The image may not be any form of copyrighted material, unless consent from owner is given in writing and submitted to the District Webmaster.

- The image must be at least 4 inch by 6 inch in size with 72 DPI Resolution

- The image submitted may not be returned to the submitter

- The images submitted become the property and right of Zonta International District 11

- Documents will be accepted in the same submission as images

- The submitter's personal email addresses will be used to confirm the submission to the District Webmaster, any further questions or concerns about the submission will occur using that email address, unless otherwise stated by the submitter.

Communications

SECOND CONTACT FOR CLUB NEEDED

The following Clubs have provided a second club contact to receive communications from the District leadership.

Area 1

Zonta Club of Memphis
Zonta Club of Birmingham
Zonta Club of Mobile
Zonta Club of Pascagoula
Zonta Club of Dothan
Zonta Club of Montgomery
Zonta Club of Tuscaloosa

Area 2

Zonta Club of Hilton Head
Zonta Club of Atlanta
Zonta Club of Savannah

Area 3

None

Area 4

Zonta Club of Tampa
Top of the Bay Zonta Club

Area 5

None

Area 6

Zonta Club of Sarasota
Zonta Club of Highlands
Zonta Club of Sanibel/ Captiva

As stated previously, I would like to have a second contact for every club in an effort to communicate completely and effectively with each of our clubs. This person could be responsible for disseminating District information to your membership. If your club does not appear in the listing above, please email me your second contact at your earliest convenience.

District Directory

For our District Directory to be a success, we need contact information on **every member**. If you have not already done so, please visit the District 11 website at www.zonta-district11.org and complete the form online. When you click submit, it will be emailed to Hannah Dixon, our Directory Coordinator.

We're on the web at
www.zonta-district11.org

Convention 2004 By Laws Revision Affecting Clubs by Anne Mitchell, Parliamentarian

Bylaws are probably no one's favorite subject. However, they are vitally important to the smooth running of any organization, and as anyone who has attended a Zonta International Convention can attest, they can inspire a surprising amount of passion when changes are proposed.

One continuing issue for Zontians has been how to balance the urge to be more inclusive and increase membership with a desire to limit participation to those with particular professional credentials. The latest Bylaws change related to this issue was adopted at the 2004 International Convention in New York City.

Prior to the 2004 Convention, Article VII Section 1. A. of the Club Bylaws stated that Officers and Directors "shall be actively engaged in a classification." As amended, new Section 1 of this Article states that they "shall have experience in a decision making capacity." This change opens up Board and Officer positions to retired or partially retired members. The requirement in this Section that the President must have been on the Board for at least one year remains unchanged.

Another feature of the Bylaws that did not change is the Article IV requirement that a person invited to be a Member must be classified under the Marian deForest Membership and Classification Manual (unless she is a Past International President or Honorary Member). Classification includes working at least 50% of a normal work week in a recognized business or profession in a decision-making capacity. Thus, the work related criteria must still be met to qualify for initial membership. Once accepted as a Member, however, a person need not maintain the work requirements to participate at the Board or Officer level.

All Clubs now need to amend their own Bylaws to adopt the new rule. While you're making this change, take the opportunity to review the Bylaws generally - you may find some surprises. Copies of the complete revised Club Bylaws are available as part of the Club Manual on the Zonta International Website under the heading "Member Resources."

ZI Course For The Future

"We will work to master modern technology to save time and money while raising the professional level of information." (adopted at the 2004 Convention)

In keeping with this plan the ZI Website is moving toward being the primary communication tool for International. The Directory will be published once a biennium. Zontians registered on the Web site and subscribed to the online Member Networking Directory will be able to use the online Directory to access basic contact information for the club presidents listed in the printed Directory. This will provide an avenue to access current information throughout the biennium.

Club mailings will be less frequent (3 per biennium instead of 5) and contain less paper. **Please be aware that often club presidents will be directed to the Website to obtain information.** This is a more cost-effective way to operate but it requires

your cooperation and assistance to work effectively and completely.

Every member in District 11 is urged to register her unique user name and password on the ZI Website to access members-only information. If some club members are not Internet users, pair them with a member who is, so information can be shared.

Please note that all Zonta clubs are asked to have a club E-mail address by June 1, 2005. This address should be sent to ZI Headquarters by that date. It is suggested that this be an E-mail address that does not change from year-to-year. Please remember that it is essential that the responsibility of checking the email frequently be assigned to a club member such as the President or the Secretary.

Highlights of the ZI Board Meetings as of 29 November 2004

The Zonta International Board at its second meeting in 2004-2006, held on 11-13 November 2004, took the following actions:

Received a report from the ZI-ZIF Strategic Planning Taskforce.

Agreed that a number of clubs with unpaid dues will forfeit membership if payment is not received by January 2005.

Agreed that two clubs with less than 6 members for more than 12 months will forfeit membership by December 2004.

Reviewed ZI membership in other organizations according to the policy previously established by the Board.

Officially noted the results of a special election (held in accordance with the Foundation Bylaws) to fill a vacancy on the ZIF Board. Lollie Harper was elected to fill the unexpired term of Vicki Oren (until 31 May 2005), who resigned for personal reasons. (The ZI Board also noted that the ZIF Board elected Jacki Sammons as ZIF Treasurer, and that ZIF Finance Committee member Carol Borecky was appointed Chairman of that committee. Both will serve in those capacities through 31 May 2005.)

Adopted a timetable for the recommendation process for International Service Projects.

Reviewed plans for the Footprint of Service and Avenue of Service reporting, which will be finalized soon. (Governors will be notified.)

Revised guidelines for organizational identity and the use of special Zonta logos by clubs and districts. (These guidelines will be posted on the Web site soon.)

Revised the Web site policy for districts and clubs and adopted a job description for District Webmasters. (These guidelines will be posted shortly on the Web site and included in the next revision of the Club Manual

and in the District Manual, which will also include the District Webmaster position description.)

Reviewed and approved the revised Zonta Club Manual, to be available on the Web site by the end of January 2005.

Reviewed and revised procedures for contacts with International Honorary Members.

Reviewed preliminary plans for the 2006 Convention, and information concerning the 2008 Convention.

Agreed that due to costs there will be no simultaneous interpretation offered at the 2006 Convention, but every effort will be made to include clear visual material for each presentation.

Invited District 17 and the city of Bangkok, and District 26 and the city of Taipei to submit detailed proposals for the 2010 Convention.

Reviewed a request to hold an inter-district meeting for districts primarily in the Americas, in June 2005, and offered no objection.

Attachment: New Frequently Asked Question – comparison of ZIF fundraising goals and ZIF budget

This information has been provided to the ZIF Board for use with the District Foundation Ambassadors (as of 18 Nov 04)

New to Frequently Asked Questions (Foundation) on the Zonta International / Zonta International Foundation Web site (www.zonta.org, Zonta International Foundation, Frequently Asked Questions -- http://www.zonta.org/site/PageServer?pagename=zif_faq):

Q: Why are the Foundation fundraising goals different from the Foundation budget and the amounts required for awards and grants?

A: The **Biennial Fundraising Goals** represent the amount of income the

Zonta International Foundation works to receive from Zonta members, Zonta Clubs and other donors to provide sufficient financial resources for program expenses during the Biennium, as well as a start for the following biennium. In addition, the Goals include the Foundation's efforts to build each Fund for future expansion of the respective program, and to ensure that Zonta programs can be supported through good economic times or bad.

The Zonta International Foundation **budget** represents income projected to be sufficient for only those expenditures anticipated to occur within the Biennium. The budget does not consider expansion efforts or reserves for unexpected needs.

Program expenses during a biennium include:

Awards and/or grants,

Other direct costs associated with the program (such as application forms, postage, speaker expenses, committee expenses, staff salaries for time spent on the program), and

Indirect costs (such as a percentage of expenses for building maintenance, and general overhead).

In addition, a percentage of management and general expenses are allocated to each program Fund. Development costs for expansion efforts are not included in the program expenses; all development expenses are separate from all program expenses. Development has a separate budget within the Foundation budget.

The Zonta International Foundation budget is prepared by the Foundation Treasurer and Finance Committee Chairman, and approved by the Foundation Board and the Zonta International Board. It is presented at Convention for information purposes.

Inter-District Membership Seminar of the Americas'

**June 24 to 26, 2005
Denver, Colorado
Denver Airport Marriott
at Gateway Park**

This seminar, which in 2003 was called the North American Summit, is sponsored by the International OMC Committee and your International Governors. The Seminar will provide a weekend of interactive workshops to:

- ⇒ gather finite information
- ⇒ share ideas and strategies to spur Zonta membership growth in North, Central and South America
- ⇒ explore in detail the issues we face to "recruit, retain and rejuvenate"
- ⇒ charter new clubs to ensure we have a 100th anniversary in 2019

ALL Zontians are invited to attend especially current and future club membership chairmen, current and future District officers – all members interested in growing membership in our hemisphere.

The Seminar of the Americas will be held at the Denver Airport Marriott at Gateway Park, Denver, Colorado (with free airport shuttle). Rooms will cost \$79 s/d, plus tax. Registration \$125 and will cover all meals and breaks on Saturday and Sunday.

Registration will be Friday evening, June 24th and Saturday morning June 25th. After a Friday evening get-together, the Seminar will begin at 8:00 am on Saturday and conclude by noon on Sunday, allowing Zontians to return home that weekend.

The Marriott will honor our special room rates for Thursday and Sunday nights as well if you and/or your family would like to visit Denver. It has a multitude of other activities: Botanical Garden, Zoos, Museums, etc. A tour is being developed for Friday afternoon, around 1pm for Zontians who come in early (additional cost).

Four workshop sessions are planned to allow Zontians to share ideas and stimulate strategies to address the issues we face in our clubs and districts. Topics in planning at this time, subject to availability of speakers, include:

- Club building in the 21st century - what it takes for success in forming and supporting new clubs
- Membership - challenges and solutions for the Americas
 - results of 1st year of ZI's membership drive;
 - plans for 2nd year.
- Marketing membership/Recruiting/Building Across the Diverse Americas: a special challenge
- Connecting Clubs to ZI & local Service projects: a tool for membership growth and retention
- Trafficking and Trade: the Impact of Globalization on Women: impacts in the Western Hemisphere
- Now that we have them, what do we do with them? Successful techniques in member retention

More information: Please see District 3 and District 12 web sites for up-to-date information and registration information. Registration forms should be available by at least April 30th on: www.zontadistrict3.org or www.zontadistrict12.org

Sponsored under the aegis of the ZI OMC Committee, Glenne Harding, Chairman, by the Governors of the North American Districts 2004-2006, with Past Governors M. Benoit (D12), K Dixon-Fox (D7) & ML Shippe (D3). Facilitated by District 12.

2005 Young Women in Public Affairs Award

by Christina Salvatore, YWPA Coordinator

For those clubs that are participating in the YWPA Award program (which I hope is many), this is just a friendly reminder that the deadline to choose a winner is drawing near. Once your club has made its selection, you will need to forward the original application of your award recipient, including all attachments, to the District YWPA Chair (and not the District Governor as indicated in the application's instructions).

April 1 is the date the winning applications should be sent to the District. Please send an **original and four (4) duplicate copies** to the following address:

Christina Salvatore
YWPA Coordinator
1266 Hollywood Avenue
Jacksonville, FL 32205

Upon receipt of the clubs winning applications, one young woman will be selected as the District awardee. Each district then forwards its winner by May 15th to compete at the International level. District winners will receive \$500 and international winners receive \$1,000. Although there can be only one individual selected at the district level, Zonta International generally chooses five worthy young women to receive its award.

If you have any questions about this process or want to obtain additional information about how your club can participate next year, please e-mail Christina at csalvatore@swisher.com or call her at 904-353-4311 ext. 5529 Mon-Fri, 9am – 4:30 pm.

Jane M. Klausman Scholarship Award

by Honey Gardiner, Jane M. Klausman Coordinator

This award will be made by the District after a review of candidates submitted by clubs in District 11. The deadline for submission to District is May 31. The award this year has been increased to \$500 and will be provided by District 11. Zonta International has eliminated their District awards citing the costs outweigh the benefits. In lieu of the District awards, ZI has increased the number of International awards to six and the amount of each award to \$5,000. Each Zonta Club in District 11 is encouraged to select a candidate in their area who meets the criteria and to offer some form of local recognition or award to their winner sent to District.

The qualifications are that the person be eligible to enter the third or fourth year of an undergraduate degree program at an accredited university or college at the time the funds are received. The person must have achieved an outstanding record during the first two years of academic studies. Finally the person must demonstrate an intent to complete a program in business and show outstanding achievement in business related subjects as recorded on an official transcript.

The application must be completed in English and include the following:

1. The Jane M. Klausman Women in Business Scholarship application.
2. One confidential letter of recommendation from a faculty member in the major field of study
3. One confidential letter of recommendation from an employer, volunteer supervisor or academic advisor.
4. An essay that clearly describes immediate and future academic and career goals.
5. Verification of enrollment from the university/college/institute registrar.

The application can be obtained from the Zonta International website. Each club should at least try to provide this information to colleges and universities in their area. We are sure that there are many students who would be interested in this application and award. The winner of the District award is sent to International. If there are any questions, please contact Honey Gardiner who is this year's Jane M. Klausman coordinator for our District. She can be reached at Honeygardiner@comcast.net, or by phone (239) 598-9058. Please send an **original and four (4) duplicate copies** to the following address:

Honey Gardiner
Jane M. Klausman Coordinator
5848 Paradise Circle
Naples, Florida 34110

District 11 Newsletter

by Jean E. McElroy
ZISVAW Coordinator

For the first couple of years that I was in Zonta, I stumbled over the pronunciation of Z-I-S-V-A-W. This was from the beginning, however, what impressed me the most about Zonta International. Now, six years later, I find myself with the awesome responsibility of being your District Coordinator for this incredibly significant part of our Status of Women Service Committee.

What have I learned so far? How impressive YOU are. It has been inspiring to correspond with all of the clubs in our District about what each is undertaking this year related to ZISVAW. In this issue of our District Newsletter I'd like to concentrate on the issue of trafficking. The resolution sponsored by the Zonta Club of Santibel Captiva and adopted at our District 11 Conference in October, placed this Zonta International project on our doorstep. While some of the areas in our District are more vulnerable to this horrible injustice to women and young girls than others, none of us should allow ourselves to build a false sense of security. This crime has become second only to the marketing of drugs, and it is predicted that it will overshadow even that crime in the near future. One reason for this is that each victim can continue to produce income for her owner. The second reason is because our law enforcement is still very uneducated about trafficking practices and in understanding its victims.

Education is where many of the clubs have decided to start to try to make a difference in their communities. Let me share some of the exciting projects going on in our district.

The Zonta Club of Sanibel Captiva has undertaken the following activities:

- Written articles about trafficking for the local newspaper
- Secured a speaker for their Intercity Dinner on this topic
- Partnered with a woman having law enforcement experience who is teaching a 4-part class through a

local university designed to educate Zonta members, local law enforcement and interested community members.

Zontians from their club are also becoming trained as speakers so that they can effectively educate other community groups, and are working with the county sheriff to set up a task force on human trafficking.

Take time to visit their website at <http://zontasancap.tripod.com>. You will find articles and links that will provide some very valuable information on this topic.

The Zonta Club of Tampa has shared the following information:

They have met with Andy and Georgia Blom with Capital City Partners from Washington DC. This organization has a contract with the Department of Health and Human Services to work on the Rescue and Restore Campaign to educate the public and identify victims of human trafficking. The Blom's are interested in working with Zonta at the Club, District and International levels. They are willing to speak to local clubs in target cities whenever possible. Tampa is a target city, and is working toward planning a workshop in their area.

The Department of Health and Human Services has materials available free of charge to all of our clubs. The Blom's would like to have help from Zonta Clubs to distribute these materials to people who may gain the victims' trust. People like health care providers, persons of faith, non-profit organizations, beauty salons, and owners of small neighborhood markets are possible connections.

If you would like more information email me at bsktby-jean@aol.com. I will pass on to you updates as I receive them from the Zonta Club of Tampa.

Our thanks to these two clubs for sharing information on this very threatening and misunderstood crime on women, and to **all of you** for your efforts in this area.

Annual Reports Due May 1st

Annual Reports and Club Officer Forms were recently sent to all Club Presidents. If you did not receive your information, please contact Lt. Governor Bea Weaver, at beamiami@aol.com or visit the District Website www.zonta-district11.org. Please complete and mail the **original and two copies** to your Area Director, **to be received on or before May 1, 2005**. This is a project to be shared by the Board and Committee Chairs.

MARK YOUR CALENDAR NOW



Atlantis Paradise Island Resort

Atlantis Paradise Island, Bahamas, is truly a paradise get-away. This year's Conference is being co-hosted by the Zonta Club of Nassau and the Zonta Club of New Providence. I recently met with the Conference Committee and they are making plans to entertain all of us ROYALLY. Don't miss this opportunity to join fellow Zontians as we visit the much sought after vacation destination of the Bahamas and especially Atlantis, Paradise Island. Mark the dates September 23 – 25 on your calendar now. The Conference Committee has arranged for you to come early and stay late – at our very reasonable conference rates. **WATCH FOR THE FIRST ANNOUNCEMENT OF CONFERENCE 2005 COMING SOON!**

ZONTA INTERNATIONAL RESOURCES

Publications

District Manual
 Club Manual
 Marian de Forest Membership and Classification Manual
 Organization and Extension Manual
 Z and Golden Z Club Manual
 Zonta International Directory
 By Laws
 Brochures
 Press Kit

Graphics

Zonta International logos are available at 300 dots per inch, the preferred resolution for printed materials.



Photographs

Founders
 Marian de Forest
 International Service Projects:
 Afghanistan
 India
 Bosnia and Herzegovina

Programs

Amelia Earhart Fellowship: Fellowship Description, Policies, Application, Poster, Awards Statistics, etc.

Young Women in Public Affairs: Application and Forms, Evaluation Criteria, Judge's Scoring Sheet, Club and District Guidelines, etc.

Jane M. Klausman Women in Business: Policies, Application, Checklist, Enrollment Verification, Club and District Guidelines, etc.

Z and Golden Z Clubs: New Club Authorization, who is Emma L. Conlon, Application, etc.

International Service:

UNIFEM Reinventing India, Preventing Violence Against Women: Description, update, *Zontian* Articles, Power Point Presentations, etc.

STAR Network of World Learning, Bosnia and Herzegovina Anti-Trafficking: Project description, project update, *Zontian* Articles, Power Point Presentations, etc.

Afghanistan: Improving Women's Lives: Project description, project update, *Zontian* Articles, Power Point Presentations, etc.

ZISVAW: Information, frequently asked questions, project descriptions, project updates

Videos

In Search of Amelia Earhart
 On a Wing and a Prayer
 Welcome to Zonta
 UNICEF Video (seen at the Convention UN Luncheon)