

## Annual Club Reporting

May 31	<b>After club elections</b> – Submit Officers & Committee Chairs to District 11 <a href="#">Club Officers Contact Information Form – District 11</a> (ONLINE)
May 31	<b>After club elections</b> – Submit Officers only to ZI <a href="#">Club Officers Contact Information Form - ZI</a> (ONLINE)
June 1	Club <b>Membership Renewal Information and Dues</b> for District 11. <a href="#">Click here for forms and instructions</a>
June 1	Club <b>Membership Renewal Information and Dues</b> for ZI. <a href="#">Click here for forms and instructions</a>
July 1	<b>Jane M. Klausman Women In Business Scholarship</b> club winner applications due to District
October 15	<b>Tax Filing</b> <ul style="list-style-type: none"> <li>• If your club has total gross revenues greater than \$50,000, you are required by the IRS to file a Form 990. There are two options for filing the Form 990:           <ol style="list-style-type: none"> <li>1) file as part of the ZI Group Filing or 2) file separately.</li> </ol> </li> <li>• If your club has total gross revenues of \$50,000 or less, you are required by the IRS to file a Form 990-N (e-Postcard), which must be filed electronically. The Forms must be submitted by October 15, 2013</li> </ul>
October 12-14, 2017	Annual <b>District Conference</b> – Each club sends Delegate(s). Delegate presents report to Club
November	Applications for <b>Amelia Earhart Fellowships</b> must be received or post-marked by 15 November & mailed directly to ZI
February	Receive <b>Young Women in Public Affairs Scholarship</b> applications. Club winner is due to District by April 1.
April/May	<b>Area Meetings</b> – All Club Members are asked to attend. President reports to Club